



St. Cloud Technical College
Policies and Procedures
Chapter S3 - Educational Policies

S3.10 Academic Honors

Update Revision Responsibility: Vice President of Student Services

Purpose:

St. Cloud Technical College must always demonstrate a commitment to excellence, and, as part of that, it should recognize excellence in its faculty, staff and students. It is the purpose of this policy to establish a method of recognizing St. Cloud Technical College students for outstanding academic achievements.

Policy:

1. Students achieving academic excellence will be eligible for several awards:
 - Graduation Honors
 - President's List
 - Deans' List
2. Graduation Honors:
 - a. Students who are receiving a diploma or degree and who have a cumulative 4.0 GPA at the beginning of their final semester will be recognized in the commencement program each year. This shall be known as The President's Award for Outstanding Scholastic Achievement. These students will be considered graduating with honors and may wear gold cords at the commencement ceremony.
 - b. Students who are receiving a diploma or degree and who have a cumulative 3.5 to 3.99 GPA at the beginning of their final semester will be recognized in the commencement program each year. These students will be considered graduating with honors and may wear silver cords at the commencement ceremony.
3. President's List:

The President's List will be compiled twice annually, once for fall semester and once for spring semester. Students who meet the following criteria will be included on the President's List:

 - a. Current enrollment at SCTC with a declared major as a full-time student (12 or more earned credits).
 - b. No incompletes during the academic term.
 - c. No record of disciplinary actions taken.
 - d. A GPA for the semester of 4.0.

- e. Students will be eligible for each fall and spring semester in which they are enrolled in a declared major.
 - f. Courses with a Grade of P will be used to calculate full-time status but not GPA.
4. Deans' List:
The Deans' List will be compiled twice annually, once for fall semester and once for spring semester. Students who meet the following criteria will be included on the Deans' List:
- a. Current enrollment at SCTC with a declared major as a full-time student (12 or more earned credits).
 - b. No incompletes during the academic term.
 - c. No record of disciplinary actions taken.
 - d. A GPA for the semester of 3.5 - 3.9.
 - e. Students will be eligible for each fall and spring semester in which they are enrolled in a declared major.
 - f. Courses with a Grade of P will be used to calculate full-time status but not GPA.
5. Transfer courses will not be calculated in the GPA for academic honors.
6. Phi Theta Kappa graduates will follow PTK graduation policies regarding GPA and regalia.

Faculty Senate President or AASC Chair: Susan Schlicht Date: 2/23/09

College President: [Signature] Date: 2/23/09

Date of Adoption:

Date of Implementation: **February 23, 2009**

Date repealed or replaced:



St. Cloud Technical College

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Policies and Procedures

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S3.10.1 Academic Honors

Procedure:

1. The Records/Registration Office will calculate eligibility for the Deans' and President's Lists twice a year: By March 1 for Fall Semester and July 15 for Spring Semester. Letters will be mailed to honor students from the academic division offices and the office of the president.
2. The Records/Registration Office will calculate total GPA for students eligible for graduation designation for Honors and the President's Award one month prior to the spring graduation date. The lists will be available in the book store where students may purchase honor cords.
3. The Registrar will validate the lists.
4. Honors and President's awardees will be recognized by notation in the commencement program.

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