



# St. Cloud Technical and Community College Policies and Procedures Chapter S3 – Educational Policy

## S3.14 Suspended Student Admissions

In accordance with MnSCU Policy 3.4, <http://www.mnscu.edu/board/policy/304.html>, students on academic suspension from another Minnesota State College or University school shall not be admitted to St. Cloud Technical and Community College unless they demonstrate potential for being successful in the program to which they apply. Students will need to complete an appeals process to demonstrate and document that the circumstances that led to their initial suspension no longer exist.

### **Policy Statement**

Any student who left his/her previous college on academic suspension must complete the St. Cloud Technical and Community College admissions appeal process to be considered for admission.

Any student, who left his /her previous college on academic suspension and is subsequently accepted into SCTCC, will be accepted on probation.

If suspension date and reinstatement dates are posted on their college transcript, those are the dates that will be used when considering the student for admission to SCTCC. For MnSCU colleges, it will be assumed that academic suspensions will be posted. MnSCU colleges should also be posting the dates students are eligible for reinstatement. If a suspension is posted, but reinstatement date is not noted, eligibility for reinstatement will be considered to be one year.

For non-MnSCU institutions, if suspension is not posted, but students would be on suspension based on SCTCC's policy, they will be admitted at SCTCC on a probationary status upon successful appeal. If students are accepted and the Registrar's Office later receives college transcripts that indicate suspension status, their acceptance will be reviewed to determine if they are still eligible to attend. Their admit status may be canceled, especially if they intentionally withheld transcripts. Those who are eligible to attend will have their acceptance changed to probationary status.

**Note:** This is an admission policy and only addresses a student's eligibility to attend. It does not address a student's financial aid eligibility. Students must contact the Financial Aid Department for any questions about financial aid eligibility.

Faculty Senate President Review: Susan Schlicht Date: 03/15/2010

College President: \_\_\_\_\_ Date: 3-15-10

Date of Adoption: \_\_\_\_\_

Date of Implementation: 3/8/10

Date repealed or replaced: \_\_\_\_\_



# St. Cloud Technical and Community College Policies and Procedures

## Chapter S3 – Educational Policies

### S3.14.1 Suspended Student Admissions

#### **Procedure:**

Any student who left his/her previous college on academic suspension must complete the admissions appeal process to be considered for admission. The appeals form can be obtained in the Admissions Office or on-line at: <http://www.sctc.edu/prospective-students/admissions/admission-forms-and-applications>

Students must submit the Admission Appeal Form for Suspended Students and attach documentation that will support that the circumstances that led to their initial suspension no longer exist. Documentation may include letters of recommendation, medical documentation or a letter of personal statement from the student.

In order to be considered for admission, the form and all supporting documentation must be turned into the Admissions Office three weeks (21 days) prior to the start of the next semester. Students not meeting this deadline will not be considered for admission. NO EXCEPTIONS.

A committee comprised of admission staff, counseling and registration staff will review the appeal documentation and either approve, deny or request additional documentation to make a decision regarding the student's request.

If a student is denied admission and wishes to appeal the decision, they can request that the appeal be forwarded to the Vice President of Student Affairs for additional consideration. Students will be contacted once a decision has been made regarding their eligibility for admission.

Students will be admitted to the college on academic probation and a hold will be placed on their account until they successfully complete a semester at SCTC by earning a 2.0 GPA and completing 67% of their attempted courses. Students who do not successfully complete their semester at SCTC will be suspended from the college per SCTC's policy.

Note: This is an admission policy and only addresses a student's eligibility to attend. It does not address a student's financial aid eligibility. Students must contact the Financial Aid Department for any questions about financial aid eligibility.

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